

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34

CONSTITUTION of the EASTERN ASSOCIATION OF
INTERCOLLEGIATE FOOTBALL OFFICIALS, INC.

(Up-dated as of May 20, 2006)

May 20, 2006

I-NAME

1. The name of the Corporation shall be the "Eastern Association of Intercollegiate Football Officials, Inc." (EAIFO).

II-PURPOSE

1. The purpose of the Corporation shall be to promote the welfare of the American intercollegiate game of football, its players, coaches and officials; to maintain the highest standards of football officiating, to encourage the spirit of fair play and sportsmanship, to have available at all times an adequate number of thoroughly trained and capable officials for use by the various appointing authorities, and to cooperate with all other organizations officially connected with the American intercollegiate game of football in furthering its interests and ideals.

III - TERRITORY

1. The Corporation shall cover the territory embracing the states of Maine, New Hampshire, Vermont, Massachusetts, Connecticut, Rhode Island, New York, New Jersey, Pennsylvania, Delaware, Maryland, West Virginia, Virginia, the District of Columbia. Individual chapters of the Corporation may be established anywhere in this territory under provisions prescribed in the By-Laws.

IV - MEMBERSHIP REQUIREMENTS

1. The requirements for membership shall be provided for in the By-Laws.

35 V - OFFICERS AND DIRECTORS

36
37 1. The officers of the Corporation shall consist of a President, First Vice President, Second Vice-
38 President and a Secretary-Treasurer. A rotation system of chapter representation shall be
39 established in the election of President and Vice-Presidents. These officers shall hold the same
40 office for one year only, the First Vice President succeeding the President and the Second Vice-
41 President succeeding the First Vice-President in the following order: Southern, Philadelphia,
42 Metropolitan, Western Pennsylvania, Boston, Empire, Connecticut and Western New England.
43 The rotation of any additional chapters, duly created per Section XV, Article 2 of the EAIFO By-
44 Laws, shall be determined by the Board of Directors at the board meeting at which the additional
45 chapter is admitted.

46
47 2. Effective December 31, 1995, (December 31, 1996 for Western New England Chapter), the
48 Board of Directors shall consist of two members from each existing chapter of the Corporation.
49 Any additional chapter, duly created per Section XV, Article 2 of the EAIFO By-Laws, shall be
50 entitled to be represented by one director only. The duties of the officers and directors shall be
51 described in the By-Laws.

52
53 3. The Executive Committee shall consist of the Officers of the Corporation.

54
55 VI - ELECTION TO OFFICE

56
57 1. The President shall be elected for a one year term and his term shall commence January 1 of
58 that year. He shall be succeeded at the close of his term by the First Vice-President On such
59 occasions when the First Vice-President is not available or eligible, the Second Vice-President
60 shall advance to the position of President. If neither the First Vice-President nor the Second Vice-
61 President is available or eligible, the President shall be elected from and by the Board of Directors
62 at their annual meeting by a majority vote of those Directors present and voting. However, the
63 candidates for President shall be limited to those from the chapter represented by the First and
64 Second Vice-Presidents.

65
66 2. The First and Second Vice-Presidents shall be elected for a one year term
67 from and by the Board of Directors at their annual meeting by a majority vote of those Directors
68 present and voting. The candidates shall be limited to those from the chapter which insures the
69 following rotation of chapter representations: Southern, Philadelphia, Metropolitan, Western
70 Pennsylvania, Boston, Empire, Connecticut and Western New England. The rotation of any
71 additional chapters, duly created per Section XV, Article 2 of the EAIFO By-Laws,

72 shall be determined by the Board of Directors at the board meetings at which the additional
73 chapter is admitted.

74
75 3. The Secretary-Treasurer shall be nominated and elected annually by the Board of Directors at
76 their annual meeting of said Board by a majority vote of the Directors.

77
78 4. All officers of the EAIFO shall be elected by the Board at their annual meeting and their
79 respective terms of office shall commence January 1 of that year.

80
81 5. The two directors shall be elected by each chapter from active members of their chapter who
82 have at least ten years of active EAIFO membership. Each chapter shall elect one director for a
83 four year term each biennium, to take office in accordance with the following schedule.

84
85 Connecticut, Empire and Philadelphia, the even numbered years; and Boston, Western
86 Pennsylvania, Southern, Metropolitan and Western New England, the odd numbered years.
87 Directors shall continue in office until the end of the fiscal year (December 31st). A member
88 chapter of this Corporation shall neither prescribe the number of years of service of any Director
89 nor restrict the term or terms of office of any Director. Any additional chapter duly created per
90 Section XV, Article 2 of the EA.IFO By-Laws, shall elect one director every four years. The year,
91 odd or even, shall be determined by the Board of Directors at the board meeting at which the
92 additional chapter is admitted

93

94 VII - AMENDMENTS

95

96 1. The Constitution may be amended by an affirmative vote of a majority of the EAIFO
97 membership . The Board of Directors shall present the amendment to their chapter members for a
98 vote, at a chapter meeting, and then report the results of that vote at the next board meeting so
99 that the votes of all chapters may be tallied.

100

101

102 BY-LAWS
103 OF THE

104
105 EASTERN ASSOCIATION OF
106 INTERCOLLEGIATE FOOTBALL OFFICIALS, INC.

107
108 (Up-dated as of June 22, 2022)
109

110
111 I - CLASSIFICATION OF MEMBERS
112

113 Membership in the Corporation shall consist of all members of duly authorized EAIFO Chapters.
114 The classification of members are as follows:

115
116 A. Field Official

117 All EAIFO members who officiate Division I, II, & III Football games.
118

119 B. Replay Officials and Clock Operators

120 All EAIFO members who have been selected as Replay Officials or Clock Operators assigned to
121 Division I, II & III football games.
122

123 C. Associate

124 All EAIFO members who are members of other recognized Collegiate Officiating groups who wish
125 to associate themselves with the EAIFO.
126

127 II -APPLICATION AND MAINTENANCE OF MEMBERSHIP
128

129 1. Applicants for membership shall be at least 21 years of age as of January 1st of the year for
130 which they apply for membership. They shall have been a member of a recognized football
131 officials association. They must have written recommendations from two active or retired EAIFO
132 officials, comply with uniform screening procedures and be physically fit to meet the demands of
133 football officiating. Any other membership qualifications or requirements shall be at the discretion
134 of and be determined by the respective EAIFO Chapters.
135

136 2. Applicants for membership shall signify their intention in writing to the Chapter Secretary-
137 Treasurer, together with a fee of \$25.00, which fee shall be returned if the applicant is refused the
138 opportunity to take the required examinations. If the applicant fails to earn sufficient credits on the

139 examinations as shall have been established by the respective EAIFO Chapters, they shall not
140 qualify for membership and their application fee shall not be returned.

141

142 3. An applicant and/or member shall, in consideration for membership and continuing membership
143 in the EAIFO, execute a release, in a form to be determined by the Board of Directors of the
144 EAIFO, releasing and holding harmless the EAIFO, its officers and directors from any liability
145 relative to any claim associated with travel to, from, and participation in any collegiate varsity, sub-
146 varsity, preseason or postseason football game or scrimmage. An applicant and/or member of the
147 EAIFO shall also, in consideration for membership and continuing membership in the EAIFO,
148 satisfy such other requirements may be established by the Board of Directors of the EAIFO.

149

150 4. A successful applicant shall become a member. of the EAIFO.

151

152 5. The Corporation will not discriminate against any member or applicant for membership because
153 of race, creed, color, national origin, age or sex.

154

155 6. A member, with the exception of Associate, Replay, and Clock Operators, must attend a
156 minimum of eight (8) chapter meetings.

157

158

III - TERMINATION OF MEMBERSHIP

159

160 1. Membership shall be forfeited at the discretion of the respective EAIFO Chapters either on its
161 motion or at the instance of a chapter recommendation, at any duly constituted meeting of the
162 Chapter, and by a majority vote thereof, after due consideration of the facts and circumstances
163 presented. Such action of the Chapter shall be prompted by but not limited to a member's failure
164 to pay dues timely, repeated inattention to Corporation obligations and responsibilities, violation of
165 required meetings and/or examination attendance, conduct fairly deemed to be in derogation of
166 the best interests of the Corporation and conduct or practices bringing discredit to the
167 Corporation.

168

IV-INACTIVE STATUS

169

170 1. Any EAIFO member may request to become inactive by stating his intentions in a letter to the
171 Chapter Secretary, a copy of which must be sent to the EAIFO secretary. Inactive members may
172 become active members by writing to the Chapter Secretary requesting active membership and
173 must fulfill any or all EAIFO membership obligations. Also, a copy of this request should be sent to
174 the EAIFO secretary.

175

176 V - ELIGIBILITY

177
178 1. Eligible applicants who have obtained membership pursuant to Article II (3) shall become
179 members of the EAIFO.

180
181 VI - LOSS OF ELIGIBILITY

182
183 1. Bod exams discontinued

184
185 VII – TRANSFERS

186
187 1. Transfers from other Associations/Corporations.

188
189 The transfer of officials to this Corporation from other recognized collegiate football
190 associations/corporations in the United States shall be subject to the approval of the Board of
191 Directors.

192
193 VIII - HONORARY MEMBERSHIP

194
195 1. Any member of the Corporation who ceases to be an active EAIFO official, provided they have
196 been a member of the Corporation in good standing for a period of ten years, shall when
197 nominated by his chapter, automatically become an honorary member of the Corporation, without
198 the right to vote or the obligation of dues payment. To this end, each chapter shall make a
199 suitable presentation of the award of honorary membership by such ceremony as shall seem
200 appropriate to that chapter.

201
202 IX-DUES

203
204 1. Annual membership dues in the Corporation shall be set by the EAIFO Board of Directors.

205
206 2. Individual member dues shall be collected by the chapter secretaries and shall be paid to the
207 Secretary-Treasurer of the EAIFO on or before June 15th.

208
209 3. In the event of termination of membership or resignation, the Chapter Secretary-Treasurer shall
210 refund the member's dues if such event takes place prior to June 15th

211
212 X - DUTIES OF OFFICERS AND DIRECTORS

213
214
215
216
217
218
219
220
221
222
223
224
225
226
227
228
229
230
231
232
233
234
235
236
237
238
239
240
241
242
243
244
245
246
247
248
249

1. Officers

a. The President shall preside at all meetings of the Corporation, the Board of Directors and the Executive Committee. He shall under the direction of the Board of Directors, conduct all negotiations in behalf of the Corporation and shall make every reasonable effort to further the policies adopted by the Corporation. He shall appoint all permanent and any specially authorized committees.

b. The First Vice-President shall perform the duties of the President in his absence or inability to act, and such other duties as may be required by the By-Laws or the Board of Directors.

c. The Second Vice-President shall perform the duties of the First Vice-President in his absence or inability to act and such other duties as may be required by the By-Laws or the Board of Directors.

d. The Secretary-Treasurer shall keep the minutes of all meetings of the Board of Directors, the Executive Committee and the Corporation. He shall send out all notices and bills. He shall keep all records, collect all dues, pay all bills, have charge of all funds and place such funds in the name of the Corporation in a bank approved by the Board of Directors. He shall countersign all checks.

The Secretary-Treasurer shall receive an annual honorarium to be decided upon by the Board of Directors.

2. Directors

a. The Board of Directors shall act as the governing body of the Corporation. It shall hear and pass upon all suggestions which in any way affect the game of football or the Corporation.

b. The Board of Directors shall, during their annual meeting, elect a President, First and Second Vice-President from their membership and a Secretary-Treasurer - all of these officers shall serve for one year. In such years when the Vice-Presidents are not available or eligible to advance to the presidency, the Board of Directors shall elect a president from their membership for one year. This section is subject to the provision of Section VI of the Constitution.

c. The Board of Directors shall have full power to adopt all regulations to govern its deliberations

250 subject to the Constitution and By-Laws.

251

252 d. The directors shall be elected at an annual chapter meeting by said chapter members. Newly
253 elected directors will take office January 1 of the year for which they were elected. In the event a
254 director becomes inactive, the chapter represented by such director shall elect an eligible
255 replacement to serve the remainder of the unexpired term. Such election shall take place at the
256 next regular scheduled meeting of the chapter.

257

258 e. The Board of Directors shall fill a vacancy in the office of First Vice-President and Second Vice-
259 President or Secretary-Treasurer for the unexpired terms by majority vote of its membership. This
260 may be done at a special meeting or by mail ballot at the discretion of the President This section
261 is subject to the provision of Article VI of the Constitution.

262

263 f. The Board of Directors shall have the authority to contract with appropriate organizations
264 through its duly constituted officers and/or committees and to draft agreements which in the
265 judgment of the board members shall be in the best interests of the Corporation.

266

267 g. The Board of Directors may delegate at any time any or all of its powers to its Executive
268 Committee. It may enlarge the Executive Committee from its own ranks to a maximum of five from
269 time to time or give such authority to the President.

270

271 XI - CORPORATION MEETINGS AND CHAPTER MEETINGS

272

273 1. Corporation Meetings

274

275 a. An annual meeting of the Board of Directors shall be held. The location, time and date shall be
276 established by the president and the secretary-treasurer.

277

278 b. Special meetings of the Board of Directors shall be held at the call of the President either on his
279 own motion or when requested by a majority of the Board of Directors.

280

281 2. Chapter Meetings

282

283 a. A minimum of eight (8) meetings of each chapter shall be held during each year, . at such time
284 and place as shall be designated by the directors and officers of the chapter, and shall be for the
285 purpose of discussing football rules and interpretations and the methods and techniques to be
286 used in officiating; and to transact such other business as may properly come before such

287 meetings. Such meetings shall be under the supervision and control of the directors and/or
288 officers of the respective chapters or their designees.

289
290 b. Only EAIFO members or an approved EAIFO applicant, per Article II of the By-Laws, shall be
291 allowed to attend chapter meetings.

292
293 XII - VOTE AND QUORUM

294
295 1. One half of the members of the Board of Directors shall constitute a quorum to conduct
296 business; except that at a special meeting of the Board of Directors a quorum shall consist of one
297 half of those eligible to attend. A telephone poll, by the secretary-treasurer on matters he deems
298 necessary, shall constitute a meeting of the Board of Directors and any decision reached is valid,
299 provided the secretary-treasurer has contacted all directors

300 XIII - EXPENSES

301
302 1. The expenses of the officers and Board of Directors in attending meetings of the Corporation or
303 expenses in conducting the business of the Corporation, shall be paid from the funds of the
304 treasury when, in the opinion of the Board of Directors the financial condition of the Corporation
305 justifies such expenditure.

306
307 XIV – COMMITTEES

308
309 1. The President shall appoint the following committees as may be authorized by the Board of
310 Directors of the Corporation.

311
312 a. Auditing Committee - To be composed of members whose duties shall be to check and audit all
313 accounts, books, etc., of the Secretary-Treasurer prior to the annual meeting and to report their
314 findings at that meeting.

315
316 b. Finance Committee -To be composed of members and Secretary-Treasurer whose duties will
317 be to draw an operating budget, which when approved by the Board of Directors at its annual
318 meeting, will be binding upon the Corporation for each following calendar year.

319
320 c. Policy Committee - To be composed of ~~a~~ members whose duties shall be to study and analyze
321 problems of policy and to recommend any new policies.

322
323 d. Public Relations Committee - To be composed of members whose duties shall be to develop,

324 recommend and implement programs and techniques designed to engender favorable relations
325 for the EAIFO, its chapters and members.

326

327 XV - CHAPTERS AND NEW CHAPTERS

328

329 1. Chapters

330

331 a. There may be chapters of the Corporation established in all centers of population within the
332 territory covered by Article III of the Constitution as and when the Board of Directors feel such
333 expansion is in the best interests of the Corporation and the game of intercollegiate football. The
334 number of chapters may also be reduced or divided as and when the Board of Directors feel such
335 contraction is in the best interests of the Corporation and the game of intercollegiate football.

336

337 b. A member, or prospective member, may be affiliated with any chapter established by the
338 Corporation.

339

340 c. Chapters shall be subject to the authority of the Corporation and the Board of Directors. Where
341 provisions of a Chapter Constitution and/or By-Laws shall be in conflict with the Constitution and
342 By-Laws of the Corporation, the Corporation's Constitution and By-Laws shall prevail.

343

344 2. New Chapters

345

346 a. The creation of a new chapter shall be only upon a written application directed to
347 the Board of Directors at one of its annual meetings. The application must set forth the following:

348

- 349 • 1. Name of proposed chapter.
- 350 • 2. Location of proposed chapter.
- 351 • 3. A statement of facts showing necessity and need for a new chapter.
- 352 • 4. A list of names and addresses of the members, all of whom must be members of the
353 EAIFO. The minimum number of members required for the new chapter shall be
354 twenty-four. The chapter should not be within ninety miles of a present existing
355 chapter.
- 356 • 5. The application to be signed by each member of the proposed chapter.
- 357 • 6. A letter or letters must be attached to the application from the member or member's
358 chapter approving the proposed new chapter.

359

360 b. The application must be approved by vote of two-thirds of the members of the Board of

361 Directors.

362

363 c. Upon the required approval of the Board of Directors, the application must then be referred to
364 the members of the Corporation with a recommendation from the Board of Directors that the new
365 chapter be permitted to organize permanently and be granted a charter; and said new chapter to
366 be admitted to full membership, if the recommendation is approved.

367

368 d. The recommendation of the Board of Directors must be approved by a majority vote of the
369 members of the Corporation.

370

371 e. An application disapproved by the Board of Directors or the Corporation membership cannot
372 again be presented for a period of two years; whereupon the same application procedure shall be
373 followed.

374

375

XVI - .UNIFORMS

376

377 1. The uniform of the Corporation shall be as designated by the Collegiate Commissioners
378 Association's Manual.

379

380

XVII - AMENDMENTS OF BY-LAWS.

381

382 1. The Corporation By-Laws may be amended by an affirmative vote of three-fourths of the Board
383 of Directors.

384

385

XVIII - ORDER OF BUSINESS

386

387 1. Parliamentary procedure under the Corporation Constitution and By-Laws shall be governed by
388 Roberts' Rules of Order Revised.

389

390 2. Except when special order of business shall have been adopted by the Board of Directors for
391 any meeting, the order of business shall be:

392

393 a. Roll Call

394 b. Reading of Minutes of Previous Meeting

395 c. Treasurer's Report

396 d. Report of Committees

397 e. Communications

398	f. Unfinished Business
399	g. New Business
400	h. Reports of Chapters by Directors
401	i. Election of Officers
402	j. Adjournment.
403	
404	EaifoConstitution2006ByLaws2022.docx
405	June 22, 2022 Proposed Amendments
406	July 10, 2022 Final Amendments (WBM)
407	